

# Barnet Schools: COVID 19 Outbreak Management Plan

August 2021

COVID 19: Outbreak Management Plan	
<b>School:</b> Shalom Noam Primary School	<b>Date:</b> 2.9.21
<b>Assessment undertaken by:</b> Chaya Posen	<b>Job Title:</b> Headteacher
<b>Government Guidance:</b> <a href="https://www.gov.uk/government/guidance/schools-covid-19-operational-guidance">Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk/government/guidance/contingency-framework-educational-settings">Contingency framework educational settings Gov.UK</a> <a href="https://www.gov.uk/government/guidance/health-and-safety-advice-for-schools">health and safety advice for schools</a> .	<b>School documents:</b> Operational COVID-19 Risk Assessment for schools reopening September 2021
<b>What is an Outbreak Management Plan?</b>	<p>The <a href="#">contingency framework</a> states schools should have an “Outbreak Management Plan” outlining how a school or setting would operate if any “extra action” becomes necessary in their local area. Directors of Public Health and Public Health England Health Protection Teams can recommend certain measures for individual schools or clusters of settings to help manage outbreaks in schools, or if there is an “extremely high prevalence” of COVID-19 in the community and other measures have failed to reduce transmission, or as part of a package of measures responding to a variant of concern.</p> <p>The Outbreak Management Plan is an appendix to the school’s operational risk assessment and baseline control measures being undertaken and should be read in conjunction with the school guidance updated by the Department for Education: <a href="#">Actions for schools during the coronavirus outbreak</a>. This risk assessment must be regularly updated and kept as a live document.</p> <p>Where there is a need to address more widespread issues across an area, Ministers will take decisions on an area-by-area basis.</p> <p><b>The Outbreak Management Plan is separate to the processes in place for managing other infection outbreaks and operational challenges. Any restrictions on education are always a last resort and should only be taken within a school if advised directly by the Department of Education, Public Health England, Barnet Director of Public Health, BELS.</b></p>
<b>When will “extra action” be required?</b>	Schools should have in place baseline control arrangements to manage transmission of COVID-19 but may be required to take extra action if the number of positive cases substantially increases. The thresholds for taking extra action are detailed below and can be used by schools as an indication for when to seek public health advice.

	<p>Whichever of these thresholds is reached first:</p> <ul style="list-style-type: none"> <li>• 5 children, pupils, students or staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period; or</li> <li>• 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period</li> </ul> <p>For special schools, residential settings, and settings that operate with 20 or fewer children, pupils, students and staff at any one time:</p> <ul style="list-style-type: none"> <li>• 2 children, pupils, students and staff, who are likely to have mixed closely, test positive for COVID-19 within a 10-day period</li> </ul> <p>All settings should seek public health advice if a pupil, student, child or staff member is admitted to hospital with COVID-19. They can do this by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern.</p>
<p><b>Contacts and further support:</b></p>	<p>London Coronavirus Response Cell (PHE), Barnet Director of Public Health and BELS are responsible for managing localised outbreaks in Barnet.</p> <p><b>For further advice contact:</b></p> <ol style="list-style-type: none"> <li>1. To report or seek advice on an outbreak – <b>DfE Helpline: 0800 046 8687 and selecting option 1</b></li> <li>2. For support managing an outbreak above the extra action threshold (after being directed by DfE) – <b>LCRC: <a href="mailto:lcrc@phe.gov.uk">lcrc@phe.gov.uk</a></b></li> <li>3. For operational education support – <b>BELS:</b></li> <li>4. For additional public health enquiries – <b>Barnet Public Health: <a href="mailto:Publichealth@barnet.gov.uk">Publichealth@barnet.gov.uk</a></b></li> </ol>
<p><b>Staff</b></p>	<p>For all cases relating to staff, please also see the guidance for workplaces: <a href="#">NHS Test and Trace in the workplace</a></p> <p>Employers should call the Self-Isolation Service Hub on 020 3743 6715 as soon as they are made aware that any of their workers have tested positive. If cases amongst staff mean a setting meets the threshold, described above, employers will need to provide the 8-digit NHS Test and Trace Account ID (sometimes referred to as a CTAS number) of the person who tested positive, alongside the names of co-workers identified as close contacts. This will ensure that all workplace contacts are registered with NHS Test and Trace and can receive the necessary public health advice, including the support available to help people to self-isolate.</p>

## Extra Actions to be considered to contain the outbreak

<b>Impacted Year/s:</b>	<b>Impacted staff:</b>	<b>Date Assessed:</b>
<b>Name of Assessor:</b>	<b>Date to be reviewed:</b>	<b>Date Reviewed:</b>

*Example completion in grey italic*

<b>Extra action/measures</b>	<b>Action taken</b>	<b>Date commenced</b>	<b>Date reviewed</b>	<b>Outcome/commentary</b>
<b>Testing</b> <i>Increased use/ frequency of testing by staff and, where relevant, for pupils and students.</i>	<i>Letter to parents reinforcing home testing.</i>	<i>15/09/21</i>	<i>17/09/21</i>	Home testing uptake not increased. Onsite testing considered.
<b>Face Coverings</b> <i>Face coverings may be temporarily re-introduced in defined areas</i>	<i>Face coverings advised for adults and students in corridors and crowded areas.</i>	<i>15/09/21</i>	<i>20/09/21</i>	Compliance is high. Plan to continue arrangements for another week.
<b>Close contacts</b> <i>Pupils/staff may be required to self-isolate at home as a precautionary measure. This could be the class or year group.</i>	<i>Advice sought from Public Health. X students isolating from X to X.</i>	<i>15/09/21</i>	<i>27/09/21</i>	Self-isolation period ended, X further cases within group tested positive and isolating with household.
<b>Close mixing</b> <i>Close mixing temporary restrictions may be required.</i>	<i>Reviewed start and end times, lunch and break arrangements and re-instated small groups for PE etc.</i>	<i>15/09/21</i>	<i>15/09/21</i>	Reviewed start and end times, lunch and break arrangements and re-instated small groups for PE etc.
<b>Attendance restrictions</b> <i>Introducing short-term attendance restrictions in a setting, such as sending home a class or year group</i>	<i>No additional restrictions required as directed by DPH</i>	<i>15/09/21</i>		
<b>Remote education</b> <i>For pupils who are self-isolating or if attendance is temporarily restricted</i>	<i>Remote education provided to those pupils who need to self-isolate.</i>	<i>15/09/21</i>	<i>15/09/21</i>	Remote education provided to those pupils who need to self-isolate.
<b>Hygiene/cleaning</b> <i>Enhanced cleaning focussing on touch points and any shared equipment</i>	<i>Reinforced importance of cleaning in between groups and undertook one off in-depth clean. Reinforced hand hygiene and hand sanitisation</i>	<i>15/09/21</i>		
<b>Ventilation</b> <i>Enhanced ventilation may be required</i>	<i>Reminded to keep windows opened as much as possible. Investigating options for improving mechanical ventilation system.</i>	<i>15/09/21</i>	<i>27/09/21</i>	

<b>Safeguarding</b> <i>To be maintained throughout measures taken</i>	<i>Staff reminded of importance of safeguarding for those children self-isolating</i>	15/09/21		
<b>Workforce</b> <i>Educational workforce work remotely reflecting temporary attendance restrictions.</i>	<i>No requirement for staff to work remotely- only those required to self-isolate.</i>	15/09/21		
<b>Educational Visits</b> <i>Reflecting temporary measures in visit risk assessments</i>	<i>Risk assessments for educational visits reviewed in line with outbreak and advice from DPH</i>	15/09/21		
<b>School Events</b> <i>May include restriction of open days, performances, postponing sports attendance to /from other schools</i>	<i>No performances or special events planned Postpone football tournament with X school</i>	15/09/21		
<b>Other limitations</b> <i>May include restriction of parental attendance for instance</i>				
<b>Communications to students</b>	<i>All staff advised of potential outbreak and mitigating actions.</i>	15/09/21	<i>All staff advised of potential outbreak and mitigating actions.</i>	
<b>Communications to staff</b>	<i>All students advised of potential outbreak and mitigating actions.</i>	15/09/21	<i>All students advised of potential outbreak and mitigating actions.</i>	
<b>Communications to parents/carers</b>	<i>Letter to parents/carers advised of potential outbreak and mitigating actions.</i>	15/09/21	<i>Letter to parents/carers advised of potential outbreak and mitigating actions.</i>	